



The Adelaide Park Lands Authority was established by the *Adelaide Park Lands Act 2005 (SA)* as a subsidiary of the City of Adelaide under the provisions of the *Local Government Act 1999 (SA)*.

As part of the Park Lands governance framework the Adelaide Park Lands Authority is the principle advisory body to the City of Adelaide (CoA) and the South Australian State Government (SG) on Park Lands matters.

The Authority provides guidance around the use of and improvement to the Adelaide Park Lands through the development of the Adelaide Park Lands Management Strategy 2015 – 2025, which can be found [here](#)

Thursday 22 July 2021 Board Meeting

Membership

The Lord Mayor
4 other members appointed by the Council
5 members appointed by the Minister

Quorum

6

Presiding Member

The Right Honourable the Lord Mayor Sandy Verschoor

Deputy Presiding Member

Ms Kirsteen Mackay

Board Members

Ms Allison Bretones
Mr Rob Brookman AM
Ms Jessica Davies-Huynh
Mr Stephen Forbes
Councillor Alexander Hyde
Ms Stephanie Johnston
Mr Craig Wilkins
Mr Ben Willsmore

Proxy Board Members

Councillor Arman Abrahamzadeh (for Councillor Alexander Hyde)
Professor Emeritus Damien Mugavin (for Ms Stephanie Johnston)

Board Meeting Agenda, Thursday 22 July 2021, at 5:30 pm
Colonel Light Room, Town Hall, King William Street, Adelaide

Agenda

		Purpose	
1.	Welcome and Opening		
1.1	Acknowledgement of Country	To Acknowledge	Page 3
1.2	Apologies	To Note	Page 3
1.3	24/6/2021 Minutes	To Confirm	Page 3
1.4	Business Arising	To Note	Page 3
2.	Conflict of Interest	To Note	
3.	Presiding Member Report (verbal)	To Note	
4.	Representations (verbal)	Granted as at 16/7/2021	
	Nil	To be Heard for up to 5mins	
5.	Item for Board Discussion		
5.1	Presentation – National Park City Presenters – Mr Chris Daniels, Chair of Green Adelaide, Mr Brenton Greer, Director of Green Adelaide and Ms Sheryn Pitman, Green Adelaide	To inform	
6.	Items for Board Decision		
6.1	Adelaide Park Lands Authority – Business Plan & Budget 2021 - 2022 [2010/03030]	Decision to Adopt	Page 4
6.2	Request for Park Lands Parking in Josie Agius Park / Wikaparntu Wirra (Park 22) [2021/00710]	Decision to Advise CoA	Page 15
7.	Items for Board Discussion		
7.1	Associate Director Update	To inform	
7.2	Community Forum	To discuss	
8.	Items for Noting		
8.1	Consultation Practices in other Council Areas [2019/01693]	To note	Page 19
9.	Other Business & Meeting Close	Identified as at 16/7/2021	
	Nil	To discuss	
	Next meeting – Thursday, 26 August 2021, 5.30pm	To Note	

1. Welcome and Opening

1.1 Acknowledgement of Country

At the opening of the Board Meeting, the Board member presiding will state:

'Adelaide Park Lands Authority acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

1.2 Apologies

Nil

1.3 Confirmation of Minutes – 24/6/2021

That the Minutes of the meeting of the Board of the Adelaide Park Lands Authority held on 24 June 2021 be taken as read and be confirmed as an accurate record of proceedings.

1.4 Actions Arising

Items with an asterisk have been actioned

Those Items identified as Complete at the June Board Meeting have been removed

Board Meeting	<u>Actions Arising</u> (Precis)	<u>Topic</u>
25 March 2021	*8. Investigate consultation practices	CLMP engagement
	9. Paper sought to lead discussions	CLMP targets & measures
	*12. Briefing request	Riverbank Arena for Adelaide
	*13. Briefing request	Draft Riverbank Masterplan
Board Meeting	<u>Actions Arising</u> (Precis)	<u>Topic</u>
24 June 2021	21. Circulate link & request a Briefing	State Budget Announcement & Women & Children's Hospital construction next to the Royal Adelaide Hospital
	*22. Circulate Memorial & Public Art Guidelines.	The Place of Courage Location
	*23. Circulate Whitmore Square Masterplan	Major Projects Update
	24. Email Presiding Member & Sub-Committee meet	Community Forum Sub-Committee

Status Update for Actions Arising in Link 1 [here](#)



Adelaide Park Lands Authority – Business Plan & Budget 2021 - 2022

ITEM 6.1 22/07/2021
Board Meeting

Author:
Grace Pelle, Manager, Finance & Procurement 8203 7343

2010/03030
Public

Purpose

The Adelaide Park Lands Authority (the Authority) is established by the *Adelaide Park Lands Act 2005 (SA)* as a subsidiary of the City of Adelaide, which allocates an annual budget to support the administration of the Authority. Pursuant to the *Local Government Act 1999 (SA)* and the Adelaide Park Lands Authority's Charter, the Authority is required to prepare an annual Business Plan and Budget and consult with Council.

Recommendation

That the Adelaide Park Lands Authority:

1. Notes that Council approved the 2021 – 2022 APLA Business Plan and Budget on the 29 June 2021.
 2. Adopts its 2021 - 2022 Business Plan and Budget, as included in Attachment A to Item 6.1 on the Agenda for the meeting of the Board of the Adelaide Park Lands Authority held on 22 July 2021
-

Implications

Adelaide Park Lands Management Strategy 2015-2025	Adelaide Park Lands Management Strategy 2015-2025 The Business Plan & Budget for 2021 - 2022 supports the delivery of the Strategy
APLA 2020-2025 Strategic Plan	Adelaide Park Lands Authority 2020-2025 Strategic Plan The Business Plan & Budget for 2021 - 2022 supports the delivery of the Strategic Plan Strategic Plan Alignment – Culture Strategic Plan Alignment – Environment Strategic Plan Alignment – Management and Protection Strategic Plan Alignment - Advice
Policy	Not as a result of this report
Consultation	As a Subsidiary, the City of Adelaide incorporates the Authority budget. The City of Adelaide Business Plan and Budget was put out for consultation from 16 April to 10 May 2021. Council adopted the 2021-2022 City of Adelaide Business Plan and Budget and approved the Authority Business Plan and Budget on 29 June 2021.
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
City of Adelaide Budget Allocation	\$83,000
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

Discussion

1. Subsidiaries are required to prepare a Business Plan and Budget pursuant to Sections 8 and 9 of Schedule 2 of the *Local Government Act 1999 (SA)*, which can be found in Link 1 [here](#) .
2. The key legislative requirements are that the:
 - 2.1. Business Plan must be consistent with the Authority's Charter.
 - 2.2. Business Plan must be reviewed annually.
 - 2.3. Authority consults with Council prior to adopting the Business Plan.
 - 2.4. Budget must deal with each principal activity on a separate basis.
 - 2.5. Budget must be consistent with Council's strategic management plans.
3. Additional requirements in relation to a Business Plan and Budget (performance targets, measures and processes) are made in the Adelaide Park Lands Authority's Charter, through clauses 7.5 and 7.6, which can be found here in Link 2 [here](#) .
4. The Authority's 2021 – 2022 Business Plan and Budget is provided as **Attachment A**, and addresses the Authority's:
 - 4.1. Core responsibility of providing advice to Council and State Government on key matters relating to the Adelaide Park Lands, including development and implementation of policies, management plans and projects.
 - 4.2. Support activities such as maintaining a meeting schedule, preparing a Business Plan and Annual Report and conducting a community forum.
5. For 2021/22, the Authority's budget allocation from Council is \$83,451 to support the Authority's work, including:
 - 5.1. Payment of sitting fees (\$46,000).
 - 5.2. Conducting a community forum (\$5,000).
 - 5.3. Legal advice (if required) (\$5,000).
 - 5.4. Advertising / promotion (\$2,000).
 - 5.5. Insurance (\$14,433).
 - 5.6. Support fees, including audit and administration fees (\$11,018).

Adelaide Park Lands Art Prize

6. The Adelaide Park Lands Art Prize, conducted by the Adelaide Park Lands Preservation Association, is a biennial event and funding is not sought in 2021/22.

Consultation with Council

7. The Authority's Charter requires it to consult with, and receive the approval of, Council prior to adopting its Business Plan and Budget. Council approved the 2021 – 2022 Business Plan and Budget (BP&B) for the Authority at its meeting on the 29 June 2021.
8. To clearly identify the costs of the Authority and to ensure appropriate monitoring and management of expenditure, transactions relating to the operations of the Authority are recorded and accounted for separately within Council's budget. As such, budget statements reflecting this separate funding arrangement are included in the Authority's BP&B **Attachment A**.

Attachments

Attachment A – Adelaide Park Lands Authority – Business Plan & Budget 1 July 2021 to 30 June 2022

- END OF REPORT -

2021 - 2022

Adelaide Park Lands Authority Business Plan & Budget



LEGAL CONTEXT

The Adelaide Park Lands Authority is established pursuant to section 5 of the *Adelaide Park Lands Act 2005 (SA)*. The Authority operates as a subsidiary of the City of Adelaide, pursuant to s. 42 of the *Local Government Act 1999 (SA)*.

PURPOSE OF AUTHORITY – FROM THE CHARTER FOR THE ADELAIDE PARK LANDS AUTHORITY

The City of Adelaide and the State Government of South Australia are committed to protecting and enhancing the Adelaide Park Lands for the benefit of all South Australians.

The Adelaide Park Lands Authority is the key advisory body to both the City of Adelaide and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands.

The City of Adelaide, on behalf of its communities and the State, is committed to ensuring that the Authority delivers maximum benefit for the future of Adelaide's Park Lands as the City of Adelaide's defining feature.

In this context the Authority is established by Statute to undertake in accordance with the powers conferred by the Charter, the Functions of the Authority as set out at section 9 of the *Adelaide Park Lands Act 2005 (SA)*.

SERVICES AND RESPONSIBILITIES - OVERVIEW

The Functions of the Authority (as set out at section 9 of the *Adelaide Park Lands Act 2005 (SA)*) are:

- To undertake a key policy role with respect to the management and protection of the Adelaide Park Lands
- To prepare and, as appropriate, to revise, the Adelaide Park Lands Management Strategy in accordance with the requirements of the *Adelaide Park Lands Act 2005 (SA)*
- To provide comments and advice on any management plan prepared by the Adelaide City Council or a State Authority under the *Adelaide Park Lands Act 2005 (SA)* or the *Local Government Act 1999 (SA)* that relates to any part of the Adelaide Park Lands, and to monitor and, as appropriate, to provide comments, advice or reports in relation to, the implementation or operation of any such plan
- To provide comments or advice in relation to the operation of any lease, licence or other form of grant of occupation of land within the Adelaide Park Lands
- On the basis of any request or on its own initiative, to provide advice to the Adelaide City Council or to the Minister on policy, development, heritage or management issues affecting the Adelaide Park Lands
- To promote public awareness of the importance of the Adelaide Park Lands and the need to ensure that they are managed and used responsibly
- To ensure that the interests of South Australians are taken into account, and that community consultation processes are established, in relation to the strategic management of the Adelaide Park Lands
- To administer the Adelaide Park Lands Fund
- To undertake or support other activities that will protect or enhance the Adelaide Park Lands, or in any other way promote or advance the objects of the *Adelaide Park Lands Act 2005 (SA)*.



Boatshed Café Red Gum Park Karrawirra (Park 12)

BUSINESS PLAN – 1 JULY 2021 TO 30 JUNE 2022

Performance Target	Outcome	Performance Measures	Processes	Budget
CORE RESPONSIBILITIES				
Provide advice as required to Council and the State Government on key matters relating to the Adelaide Park Lands.	<p>Advice provided to Council and / or the State Government on strategic matters relating to the Adelaide Park Lands, primarily:</p> <ul style="list-style-type: none"> Preparation and implementation of policies, management plans and enhancement projects Granting and management of leases and licences Major infrastructure projects affecting the Park Lands. 	<p>At least 10 ordinary meetings of the Authority held per year.</p> <p>Advice provided to Council and State Government in a timely manner.</p> <p>Receive at least two presentations on Park Lands planning and management related matters per year.</p> <p>Undertake at least one Park Lands field trip per year to facilitate greater understanding of Park Lands projects, facilities and landscapes.</p>	<p>Identify items requiring consideration by the Authority.</p> <p>Forward agenda maintained by the Presiding Member.</p> <p>Convening, and supporting Board meetings, workshops and field trips.</p> <p>Members remunerated in accordance with the provisions of the Authority's Charter and Council's specific determination on fees.</p>	<p>\$46,000 for sitting fees</p> <p>\$5,000 for possible legal fees</p> <p>Total = \$51,000.00</p>
Conduct of a community forum	A community forum is conducted in accordance with the requirements of the Authority's Charter.	The Community Forum meets its requirements as stated in the Charter.	An Annual Community Forum is held by the end of October in each year at a place and time determined by resolution of the Board and in accordance with the Charter.	\$5,000
<p>Promotion of the Park Lands which focuses on:</p> <ul style="list-style-type: none"> Raising public awareness of their values and importance Increased, appropriate use Responsible management. <p>Promotion of the work of the Authority.</p>	<p>Implementation of Park Lands marketing initiatives which focus on the promotional targets.</p> <p>The Park Lands are marketed using available means including website, social media, brochures and financial support for the (biennial) Adelaide Park Lands Art Prize.</p> <p>The Authority has a web presence.</p>	<p>Review existing marketing activities.</p> <p>The public can explore the work of the Authority through a website.</p>	<p>Members monitor marketing improvements and/or supporting staff recommend, and the Authority determines what improvements are necessary.</p> <p>Reports to the Authority.</p> <p>The Authority determines its needs in a website.</p>	\$2,000

Performance Target	Outcome	Performance Measures	Processes	Budget
SUPPORTING RESPONSIBILITIES				
Operation of General Purpose Accounts.	General purpose accounts are operational.	Council's accounting procedures met.	Maintained by Council staff.	\$11,018.00
Business Plan and Budget is in place	Authority operates according to its required performance targets and measures, processes and budgetary constraints.	New Business Plan is adopted prior to the expiry of that currently in operation.	Prepared by Council staff. Subject to consultation with Council.	Within allocation for 'Operation of General Purpose Accounts'.
Quarterly Financial Reports	Authority makes appropriate use of available finances provided by Council.	Reports adopted and presented to Council.	Financial updates provided as required.	Within allocation for 'Operation of General Purpose Accounts'.
Operation of the Adelaide Park Lands Fund which currently contains \$1000.00.	The Fund is operational.	Monies are received and expended according to the provisions of the Authority's Charter.	Administered by Council staff. Maintained by Authority.	Within allocation for 'Operation of General Purpose Accounts'.
Auditing required by the Authority's Charter.	The Authority is audited according to the requirements of its Charter.	Council's external auditor and Audit Committee is satisfied the requirements are met.	Council's external auditor and Audit Committee performs the necessary tasks.	Within allocation for 'Operation of General Purpose Accounts'.
Preparation of Annual Report.	Annual Report is prepared.	Annual Report is submitted to Council each financial year.	Prepared by Council staff and incorporated in Council's Annual Report. Copy provided to Minister responsible for the <i>Adelaide Park Lands Act 2005</i> .	Within allocation for 'Operation of General Purpose Accounts'.
Insurance Requirements.	The Authority is insured according to the requirements of the Local Government Mutual Liability Scheme.	The Local Government Mutual Liability Scheme insures the Authority.	Maintained by Council staff.	\$14,433.00
TOTAL				\$83,451.00



Opening of Bridle Path LeFevre Park / Nanto Wama (Park 6) circa 1935

Attachment A1 – Draft Budget Statements for year ending 30 June 2022

ADELAIDE PARK LANDS AUTHORITY

Statement of Comprehensive Income

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Income			
Grants, Subsidies and Contributions	2	83	237
Total Income		83	237
Expenses			
Materials, Contracts & Other Expenses	3	83	237
Total Expenses		83	237
Operating Surplus / (Deficit)		-	-
Total Other Comprehensive Income		-	-
Total Comprehensive Income		-	-

ADELAIDE PARK LANDS AUTHORITY

Statement of Financial Position

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
ASSETS			
Current Assets			
Cash and Cash Equivalents	5	1	1
Subtotal		1	1
Total Current Assets		1	1
TOTAL ASSETS		1	1
Net Assets		1	1
EQUITY			
Accumulated Surplus		1	1
Total Equity		1	1

ADELAIDE PARK LANDS AUTHORITY
Statement of Changes in Equity
for the year ended 30 June 2022

\$ '000	Notes	Accumulated Surplus	Total Equity
2022			
Balance at the end of previous reporting period		1	1
Net Surplus / (Deficit) for Year		-	-
Balance at the end of period		1	1
2021			
Balance at the end of previous reporting period		1	1
Net Surplus / (Deficit) for Year		-	-
Balance at the end of period		1	1

ADELAIDE PARK LANDS AUTHORITY
Statement of Cash Flows
for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Cash Flows from Operating Activities			
Receipts			
Operating Receipts		83	237
Payments			
Operating Payments to Suppliers and Employees		(83)	(237)
Net Cash provided by (or used in) Operating Activities		-	-
Net Increase (Decrease) in Cash Held		-	-
Cash & Cash Equivalents at end of period		1	1
Total Cash, Cash Equivalents & Investments		1	1



Request for Park Land Parking in Josie Agius Park/ Wikaparntu Wirra (Park 22)

ITEM 6.2 22/07/2021
Board Meeting

Author:

Shaun Coulls
Acting Associate Director,
Strategic Property & Commercial
8203 7036

2021/00710

Public

Purpose

The City of Adelaide (CoA) have received a request from the Royal Agricultural and Horticultural Society (RA&HS) to provide assistance through the provision of Park Land Parking in Josie Agius Park/Wikaparntu Wirra (Park 22) for selected events at the Showgrounds.

The Showgrounds are currently accommodating a COVID Vaccination Hub (CVH) at the Goyder Pavilion at SA Health's request. Parking at the Show Grounds is provided free to people attending the CVH.

There are currently four public events scheduled over a total of ten days being staged at the Showground between August and December 2021 when it is predicted parking demand will exceed capacity. The CVH is due to close on 31 January 2022.

This report is presented to APLA as the provision of parking on the Park Lands for events held outside the Park Lands does not meet the criteria of the Adelaide Park Lands Management Strategy 2015-2025. The report is being presented due to the exceptional circumstances caused by the COVID pandemic.

Recommendation

THAT THE ADELAIDE PARK LANDS AUTHORITY ADVISES COUNCIL:

The Adelaide Park Lands Authority:

1. While noting the request from the Royal Agricultural and Horticultural Society is at variance with the Adelaide Park Lands Management Strategy 2015-2025, supports the City of Adelaide providing assistance through the provision of Park Land Parking at Josie Agius Park/ Wikaparntu Wirra (Park 22) for the period the Vaccine Hub is accommodated at the Showgrounds.

Implications

<p>Adelaide Park Lands Management Strategy 2015-2025</p>	<p>Adelaide Park Lands Management Strategy 2015-2025</p> <p>This report is at variance with Strategy 2.8 including: Provide car parking on and adjacent to the Park Lands only where need has been demonstrated and no reasonable alternative exists, through the following actions:</p> <ul style="list-style-type: none"> Require all proposals for car parking on the Park Lands to be informed by a detailed evidence base substantiating the need for users of the Park Lands. <p>The report is being presented due to reduced parking at the Showgrounds to accommodate a COVID Vaccination Hub at the request of SA Health. This is an unprecedented event that would not have been considered when the APLMS was developed.</p>
<p>APLA 2020-2025 Strategic Plan</p>	<p>Adelaide Park Lands Authority 2020-2025 Strategic Plan Strategic Plan Alignment – Management and Protection</p>
<p>Policy</p>	<p>The Community Land Management Plan for Josie Agius/Wikaparntu Wirra (Park 22) allows car parking for the large-scale netball courts and car parking for the Royal Adelaide Show according to a Deed of Agreement between CoA and RA&HS.</p>
<p>Consultation</p>	<p>Not as a result of this report</p>
<p>Resource</p>	<p>Not as a result of this report</p>
<p>Risk / Legal / Legislative</p>	<p>Risk of damage to the Park Lands will be mitigated through set up and management of the parking by CoA's UPark team. UPark manage Royal Adelaide Show Parking and other Park Land event parking and are experienced in managing to avoid damage. Parking will only be facilitated when the ground is in suitable condition to sustain car parking and at the conclusion of events adequate remediation will be completed.</p>
<p>Opportunities</p>	<p>Not as a result of this report</p>
<p>City of Adelaide Budget Allocation</p>	<p>Expenses will be allocated to the existing Off-Street Parking general operating budget and off-set by an agreement with RA&HS which will provide at a minimum no net cost to Council.</p>
<p>Life of Project, Service, Initiative or (Expectancy of) Asset</p>	<p>Selected dates between 14 August 2021 to 31 January 2022.</p>
<p>Ongoing Costs (eg maintenance cost)</p>	<p>Not as a result of this report</p>
<p>Other Funding Sources</p>	<p>Not as a result of this report</p>

Discussion

1. The City of Adelaide (CoA) has received a request from Royal Agricultural and Horticultural Society (RA&HS) (Link 1 [here](#)) to provide assistance over the coming months while they are accommodating an SA Health COVID Vaccination Hub.
2. The Hub is currently vaccinating 12,000 people per week and SA Health plan to double this throughput in coming months. The Hub is due to close on 31 January 2022.
3. Parking is provided to those attending the vaccination hub free of charge at the Adelaide Showgrounds. As a result, there are public events being held at the Showgrounds in coming months where it is predicted car parking demand will exceed supply.
4. The RA&HS have implemented several strategies to maximise available parking at the Showgrounds including reducing parking availability to event participants and reorganising or rescheduling events. Having exhausted such strategies, they still predict there will be times there will be shortage of parking at the Showgrounds.
5. They have requested assistance from CoA to provide Park Land Parking in Josie Agius Park/Wirra Wikaparntu Wirra on a temporary basis due to its proximity to the Adelaide Showgrounds and its known parking location due its regular use as netball parking.
6. CoA have a standing deed with the RA&HS, Royal Adelaide Show Parking, to provide Park Land Parking in the Park Lands for the annual Royal Adelaide Show. This deed includes Josie Agius Park/Wikaparntu Wirra (Park 22) and is expiring in September 2026.
7. The Community Land Management Plan (CLMP) for Josie Agius Park/Wikaparntu Wirra (Park 22) allows car parking for both the large-scale netball courts and the Royal Adelaide Show, according to the Deed of Agreement.
8. Any preshow works deemed necessary to ensure the park is safe and able to sustain car parking will be undertaken in preparation for the Royal Adelaide Show scheduled for September 2021. This preparation can be brought forward and completed prior to the first event at the Showgrounds when parking may be required.
9. At this stage four events held over ten days have been identified between August and December 2021, during the period the Vaccine Hub is operating, it is estimated parking demand may exceed capacity, these events are:

Date	Event	Time
Saturday 14 August and Sunday 15 August	Let's go Caravan and Camping Sale	Day
Saturday 16 October	To accommodate Christmas Pageant rehearsals on Main Arena, Home Show and Pet and Animal Expo presented at that time	Day
Saturday 30 October	Supercross	Evening only – from 5.30pm
Wednesday 24 November	Adelaide Symphony Orchestra Festival of Orchestra (FOFO)	Evening only – from 5.30pm
Friday 26 November		
Saturday 27 November		
Wednesday 1 December		
Friday 3 December		
Saturday 4 December		

10. Should parking be approved CoA and RA&HS will consider the requirement for parking support in the lead up to each event, considering ticket sales and results of parking already provided.
11. It may be decided Park Lands parking is not required for each event currently identified or additional events may need to be catered for, as yet unknown.

12. The provision of parking on the Park Lands does not align with Strategy 2.8 of the Adelaide Park Lands Management Strategy to *“require all proposals for car parking on the Park Lands to be informed by detailed evidence substantiating the need for users of the Park Lands.”* The request from RA&HS is for the provision of Park Land Parking for an event not held in the Park Lands.
 13. RA&HS are aware their request is in variance to Adelaide Park Lands Management Strategy but are making the request due to the exceptional circumstances caused by the pandemic.
 14. Should Council approve the request, negotiation of an agreement for the provision of Park Land Parking will be required where at a minimum, all costs incurred by CoA will be covered by RA&HS. The Agreement will include any remediation related directly to the provision of Park Land parking for the events requested by RA&HS
 15. CoA’s UPark team, who have experience in the provision of Park Land parking for the Royal Adelaide Show and other events held in the Park Lands, will manage the parking to minimise any impacts to avoid damage to the Park Lands.
 16. Parking will only be provided when the ground is considered in a suitable condition to sustain car parking. UPark work closely with CoA’s horticultural team in both the planning and deliver of Park Land parking to minimise Park Lands damage.
-

Attachments

Nil

- END OF REPORT -



Consultation Practices in other Council Areas

ITEM 8.1 22/07/2021
Board Meeting

Author:
Michelle English, Associate
Director, Park Lands, Policy &
Sustainability 8203 7687

2019/01693
Public

Purpose

This report provides an overview of consultation practices used in other Council areas that help to increase engagement participation, as requested by the Adelaide Park Lands Authority at its meeting on 25 March 2021.

Recommendation

That the Adelaide Park Lands Authority:

1. Notes the overview of consultation practices utilised by other Councils.
-

Implications

Adelaide Park Lands Management Strategy 2015-2025	Adelaide Park Lands Management Strategy 2015-2025 'Shape the Park Lands' stakeholder engagement formed the foundation of the APLMS. Community consultation will continue to inform the review and updating of the Strategy.
APLA 2020-2025 Strategic Plan	Adelaide Park Lands Authority 2020-2025 Strategic Plan Strategic Plan Alignment – Advice Community insights to assist with decision making.
Policy	Not as a result of this report.
Consultation	The 'City of Adelaide Community Engagement Service Delivery Framework Review' -a review of the City of Adelaide's community engagement service delivery framework was used to inform this report.
Resource	Not as a result of this report.
Risk / Legal / Legislative	Not as a result of this report.
Opportunities	Not as a result of this report.
City of Adelaide Budget Allocation	Not as a result of this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

Discussion

1. On 25 March 2021 APLA considered the results of the community engagement on the draft Community Land Management Plan (CLMP) for the Adelaide Oval Precinct / part of Tarntanya Wama (Park 26).
2. This engagement, which ran for a period of 67 days between November 2020 and January 2021, resulted in 40 submissions primarily from North Adelaide residents. Submissions were invited via the Your Say Adelaide webpage, emails to key stakeholders and postcards delivered to nearby residents and businesses. The consultation was promoted through on-site signage, posters in community centres and libraries, public notices and social media posts.
3. Discussion of community engagement in general followed consideration of this item. This included the observation that more negative than positive comments can be received on some engagement exercises, often because community members who are satisfied with the proposal choose not to make a submission. Eliciting a broad range of responses from a broad range of people was recognised as an ongoing challenge for community engagement. It was requested that the Administration:

“Investigate consultation practices in other Council areas (in particular City of Charles Sturt) utilised to increase engagement – for example E-Panel”.

Consultation Practices in Other Council Areas

4. The consultation practices of other councils were discussed with the Strategy and Insights team which oversees community engagement at the City of Adelaide (CoA).
5. They advised the community engagement service delivered by the CoA was reviewed by Gould Thorpe Planning in the latter part of 2019. This examined current engagement practices in view of industry best practice and incorporated interviews and discussions with councils in both Australia and New Zealand.
6. The final report: ‘City of Adelaide Community Engagement Service Delivery Framework Review’ can be viewed in Link 1 [here](#). This was considered as part of a further review of Your Say Adelaide conducted by the administration earlier this year, the results of which were presented to Council on 11 May 2021. A link to the Gould Thorpe findings was included in this report.
7. The review conducted by Gould Thorpe Planning highlighted a range of engagement tools employed by the 28 councils who participated in the research (eight of which are South Australian councils). The tools currently in use by these Councils include:

Tools of Engagement	
Survey	Public meetings
Mail outs	Community breakfasts
Online engagement (Your Say / Engagement HQ)	Newspaper advertisements
Gamification	Online mapping
Online Panels	Website with information
Survey Monkey	Facebook/ Instagram/ Twitter
Geo fencing	Push notifications for mobile phones
Smart signage	Your Say
Live polling	Focus groups
Panels/ citizen juries	Workshops
Walking tour	Pop up stores
Drop ins/ information posts	Displays in central locations
Tools of Engagement for the hard to reach	
Go where the target community are – eg city food bank pop ups	Free events
Diverse advisory panels (youth/queer etc)	

8. The final report by Gould Thorpe Planning indicates that deliberative engagement is regarded as the leading engagement practice in empowering communities to create their own solutions or lead their own projects.
9. Deliberation is an approach that allows participants to consider relevant information from different points of view, discuss the issues and options and develop their thinking together before coming to a view.

10. More deliberative engagement practices include citizen's juries, community reference groups, community panels, e-panels and capacity building mechanisms such as community leadership programs.
11. By way of comparison, the City of Charles Sturt (CoCS) employs a range of engagement tools via its online community engagement hub [Your Say Charles Sturt](#). This site promotes the Council's online engagement activities (such as online surveys, discussion forums and interactive maps) as well as face to face opportunities to provide feedback (such as forthcoming workshops and community open days). The CoCS also draws on an 800-member Resident Email Advisory Panel (E-Panel) which has been operating since 2014.
 - 11.1. The panel, recruited via a phone survey, intends to be representative of the city's adult population both demographically and geographically.
 - 11.2. The E-Panel acts as a useful sounding board, providing CoCS with feedback on matters of broad community interest. Panel members are invited to respond to online surveys, generally modelled on the broader Your Say questions.
 - 11.3. E-Panel membership is limited to 2 years maximum. To ensure the panel remains free of bias, half of all members are retired annually and replaced with new ones. Ongoing recruitment is also required to address general attrition.

Gould Thorpe Planning Recommendations for Effective Engagement

12. The Gould Thorpe report makes several recommendations aimed at helping the CoA achieve more effective engagement. These include:
 - 12.1. Establish an e-panel to ensure representative engagement on key planning, policy and project decisions.
 - 12.2. Develop a social media (community engagement) strategy to engage more effectively with young people, students and other hard-to-reach groups.
 - 12.3. Further develop relationships with student representative groups.
 - 12.4. Use incentives and engaging ideas to achieve higher participation.
 - 12.5. Work with the Participation and Inclusion team to:
 - 12.5.1. Implement best practice 'engaging with children and young people' strategies.
 - 12.5.2. Develop an 'engaging with migrant communities' strategy' that works closely with events, venues and groups.
 - 12.5.3. Develop an 'engaging with Aboriginal communities' strategy.
 - 12.6. Ensure all engagement processes 'close the feedback loop' so the community is aware of how they impacted a decision.
 - 12.7. Ensure a formal evaluation report is undertaken at the close of every project to evaluate the community engagement process.
 - 12.8. Develop a set of strategic indicators so that improvements can be tracked on a regular basis and reported to senior management on the state of community engagement within the organisation including participation rates and the proportion of projects that have an engagement plan and evaluation report in place.
 - 12.9. Require IAP2 training for relevant staff and Council Members.
13. These recommendations are currently being considered by the Strategy and Insights team.

Attachments

Nil

- END OF REPORT -